



Bharatiya Seva Sadan's

Smt. Radhadevi Goenka College For Women, Akola

(Certified Minority Institution) (Affiliated to SGB Amravati University, Amravati)

Accredited by NAAC in III Cycle, "A" Grade with CGPA 3.07



2.3. Teaching-Learning Process

2.3.3. Ratio of Mentor to Students for Academic and Other Related Issues

(Data for the Latest Completed Academic Year)





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CERTIFICATE

This is to certify that the documents attached in **Criterion II Teaching – Learning and Evaluation** are verified and found correct to the best of my knowledge.



Dr. C. R. Rumale
Principal
Radhadevi Goenka College
For Women, AKOLA



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NOTICE

Bharatiya Seva Sadan's

Smt. Radhadevi Goenka College For Women, Akola

Near Nehru Park, Murtizapur Road, Akola - 444 001 (M.S).

Ph.: (0724) 2450905 Fax: - (0724) 2450905

E-mail: rdgcollegeakola@gmail.com Website: www.rdgakola.ac.in

NAAC Reaccredited Grade - A with CGPA - 3.07

(Certified Minority Institution)

Notice

21/08/23

Mentor Mentee Committee

Academic Year 2023-2024

As per regular practice of our college all Head of the Departments are instructed to initiate setting up and planned functioning of mentor-mentee activities at departmental levels. Some important points are as under.

1. Every mentor teacher should form a group of each his/ her mentee students.
2. Instruct and help to mentee in creating their individual email ID.
3. Organize mentor mentee meeting periodically.
4. Mentees to be instructed about all student related issues like fees, scholarships, University and competitive exam and other various activities etc.
5. Assist and guide to the mentees in issues related to education, health finance and administration etc.
6. Assistance from every mentor to mentee regarding various extra-curricular activities like dance singing debate elocution, painting and quiz competition etc.
7. Relevant forms field by mentee's are to be checked and signed by mentor.
8. Reports of mentor mentee activities, meetings are to be submitted by mentors to respective Head of the Departments.
9. All Head of the Departments are informing to submit consolidated report to IQAC.

C. Rumale

Dr. C. R. Rumale

Principal

PRINCIPAL
Smt. Radhadevi Goenka College
for Women, Akola



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Date: - 19/12/ 2023

Notice

All committee members are hereby informed that meeting has been scheduled on date: 22nd Dec. 2023, at 11.00a.m.

The agenda of meeting may please be taken note of as under

- To gather contact and relevant details of all Mentees as per the list provided.
- To identify and address the problems of mentee.
- To ascertain problems pertaining to admissions, examinations & scholarship.
- To discuss on the collection of list of students (Mentee) and distribute to mentor.
- To discuss issues related to Health & hygiene, any other if so.

Venue: - Commerce Department

Date: - 22/12/2023

Time: - 11.00 am

Sr. No	Name of the Faculty Head	Name of the Faculty	Signature
1	Dr. Archana Ambhore	Faculty of Arts	
2	Dr. V. B. Chavhan	Faculty of Commerce	
3	Dr. S. T. Kame	Faculty of Home Science	

Harshada S. Wadhone
Convener
Mentor Mentee Committee



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Date: - 22/12/ 2023

Mentor – Mentee Committee Minutes of Meeting 2023-24

The meeting was held on 22nd Dec. 2023. All the committee members were present. The agenda of the meeting was to address problems of the students arising within the College Premises. During the meeting and discussions, it was noticed that issues related to financial, individual, health & hygiene etc. should be addressed by the mentor.

To reach each and every student & resolve their problems and issues, it was imperative to form groups. Each Mentor would then take meetings of the group to provide information of Mentor – Mentee group.

Apart from the above, relevant record pertaining to the problems and issues and the steps & measures initiated be maintained.

Sr. No	Name of the Faculty Head	Name of the Faculty	Signature
1	Dr. Archana Ambhore	Faculty of Arts	
2	Dr. V. B. Chavhan	Faculty of Commerce	
3	Dr. S. T. Kame	Faculty of Home Science	

Venue: - Commerce Department

Date: - 22/12/2023

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Date: - 04/03/ 2024

NOTICE

All committee members are hereby informed that meeting has been scheduled on date: 05th March, 2024, at 11.00a.m.

The agenda of meeting may please be taken note of as under

- To gather contact and relevant details of all Mentees as per the list provided.
- To identify and address the problems of mentee.
- To ascertain problems pertaining to admissions, examinations & scholarship.
- To discuss issues related to Health & hygiene, any other if so.

Venue: - Commerce Department

Date: - 04/03/2024

Time: - 11.00

Sr. No	Name of the Faculty Head	Name of the Faculty	Signature
1	Dr. Archana Ambhore	Faculty of Arts	
2	Dr. V. B. Chavhan	Faculty of Commerce	
3	Dr. S. T. Kame	Faculty of Home Science	

Harshada S. Wadhone
Convener
Mentor Mentee Committee